

# *Heritage Conference Constitution*

Adopted February 2000

## ARTICLE I NAME

The name of the organization will be Heritage Conference.

## ARTICLE II PURPOSE

To promote the practices of those qualities which are inherent in good sportsmanship  
To adopt conference schedules which provide uniformity and consistency of interscholastic athletic, academic and extra-curricular competition among member schools  
To maintain policies that safeguard the educational values of interscholastic athletics, academic and extra-curricular activities  
To provide recognition to teams and individuals who distinguish themselves in conference competition

## ARTICLE III MEMBERSHIP

The **charter members** of the conference are:

Blairsville	Northern Cambria
Homer-Center	Penns Manor
Laurel Valley	Purchase Line
Ligonier Valley	Saltsburg
Marion Center	United

**Withdrawal** from the conference shall include:

Expulsion by a two-thirds vote of the voting membership excluding the school under investigation  
Written notification of intent to withdrawal by a member school. The conference secretary must receive the letter of withdrawal from the high school principal by October 1 of the second year of the scheduling cycle for the withdrawal to be effective for the following year.

**Application for membership** in the conference shall be made in writing. A letter from the principal of the school requesting membership shall be sent to the conference secretary along with the required entrance fee of \$50 (fifty dollars). The conference president shall investigate the matter and recommend further action. The fee is non-refundable if the application is not accepted by the conference. If the application is accepted, the fee will apply to the first year's dues.

**Action regarding application for admission** can be taken at any business meeting of the conference. Admission is granted if two-thirds of the members concur. Written proxy votes from the high school principal may be accepted by the conference president.

## ARTICLE IV DUES

The annual amount of dues will be determined by a majority vote of the membership. Annual dues shall be due on or before October 1.

## ARTICLE V ORGANIZATION

**The officers** of this conference shall be: President, Vice-President and Secretary/Treasurer. Terms of office shall be for one year.

The President and the Vice-President shall be principals of member schools.

The President is the official spokesman for the conference.

The Vice-President automatically assumes the duties of the President each ensuing year. The Vice-President is selected from the member schools in an alphabetical rotation.

The Secretary/Treasurer shall be an employee of a member school. The conference secretary shall be a non-voting member of all committees and shall prepare minutes of committee meetings.

**Elections** shall be held each spring with the newly elected officers taking office beginning with the next school year. (July 1)

The following positions shall exist for the purpose of studying issues and making recommendations to the membership:

Academic Chairperson - appointed by the President  
Activities Chairperson - appointed by the President  
Scholarship Chairperson - appointed by the President  
Audit Committee - appointed by the President  
(Amended 11/13/09)

Other special committees may be formed at the discretion of the President.

Committee recommendations can be approved by a majority vote of the member schools. Any change in the committee recommendations or new recommendations that did not come from the committee can only be approved by a two-thirds affirmative vote.

## ARTICLE VI MEETINGS AND VOTING

The conference shall hold at least three business meetings yearly. Three business meetings shall be scheduled for the school year. [There was consensus to hold meetings in August, November and April. Also the athletic directors will plan to meet separately during August, December, January and April]

**Special meetings** may be called at any time by the President or at the written request of any three member schools.

Each member school present is entitled to one vote at any meeting of the conference except as stated in Article III, Expulsion of a member. The principal will vote for the member school.

**Written proxy votes** may be accepted by the President on matters submitted in writing to member schools. Proxy votes are void if the written recommendation is amended.

The high school principal may designate in writing to the conference president the member school representative from his/her school to attend the meeting of the conference.

## ARTICLE VII AMENDMENTS

Any amendment to the Constitution must be submitted in writing to each member school at least two calendar weeks prior to a regularly scheduled meeting of the conference.

Amendments to the Constitution and its By-Laws shall be voted on at a regularly scheduled meeting.

Amendments must have a two-thirds affirmative vote of the membership.

**Updated March 2009**